

2018 LTCP ENROLMENT PROJECTION UPDATE & ANNUAL FACILITY ACCOMMODATION REPORT

PURPOSE:

To provide the Board with an annual update on pupil accommodation in the Region of Halton, as per the requirements of *Operating Policy I-37: Community Planning & Facility Partnerships*.

This report summarizes the Board's 2018 Long-Term Capital Plan (LTCP) long-term enrolment forecasts, future new capital and consolidation projects, and accommodation strategies to be undertaken going forward in anticipation for the presentation of the draft 2018 Long-Term Capital Plan in the month of May.

BACKGROUND REPORTS:

1. Information Report Item 10.5 "2018 Long-Term Accommodation Plan (LTAP) Update", from the February 20, 2018, Regular Meeting of the Board.
2. Staff Report Item 9.1 "Proposed 2018 Facility Renewal Projects", from the December 19, 2017 Regular Meeting of the Board.
3. Information Report Item 10.5 "Four Year Ministry Enrolment Projection and Long-Term Accommodation Plan (LTAP) Preliminary Enrolment Projection Report", from the December 19, 2017 Regular Meeting of the Board.
4. Information Report Item 10.3 "2017-18 Portable Classrooms and Surplus Classroom Summary", from the October 3, 2017 Regular Meeting of the Board.
5. Information Report Item 10.4 "Long-Term Facility Renewal Strategy", from the September 19, 2017 Regular Meeting of the Board.
6. Information Report Item 10.9 "Annual School Accommodation Update Report", from the September 19, 2017 Regular Meeting of the Board.
7. Action Report Item 8.17 "UPDATED 2017 Capital Priorities Business Cases and Request for Early Years Capital Program (EYCP) Submissions", from the June 20, 2017 Regular Meeting of the Board.
8. Action Report Item 8.8 "2017 School Consolidation Capital Funding Business Case Submissions", from January 17, 2017 Regular Meeting of the Board.

DISCUSSION ITEMS:

1.0 2018 Annual Facility Accommodation Outlook

In accordance with *Operating Policy I-37: Community Planning & Facility Partnerships* and *Administrative Procedure VI-78: Community Planning & Facility Partnerships*, staff anticipates scheduling a meeting for early May to present the information contained in this report to the community. This will include presentation of the 2018 Long-Term Capital Plan (LTCP); future capital projects; future closure and consolidation projection; and schools with surplus classroom or administrative space that can be retrofitted for Community Hub partnerships.

As a minimum, those notified of this meeting are identified in the “Approved Partner Notification List”, found in Section 2.2 of the Administrative Procedure VI-78. If other members of the community have indicated an interest to participate in the meeting in the past will also be informed.

1.1 School Capital and Consolidation Capital Priority Projects

On June 12, 2017, the Ministry of Education circulated Memorandum 2017: B7 “Request for Capital Priorities Project Funding Submissions”. This memo requested that Boards submit priority business case capital projects that would open no later than the 2020-21 school year.

The Board approved eight (8) Capital Priorities Business Cases with four (4) associated Child Care projects to submit to the Ministry of Education on September 8, 2017, which are listed below in Figure 1:

Figure 1: 2017 Capital Priorities Submission

RANK	2017 CAPITAL PROJECT DESCRIPTION	JOINT SUBMISSION (CCCFP)	EFFECTIVE SCHOOL YEAR
1	Bishop P.F. Reding Catholic Secondary School Permanent Classroom Addition with Child Care	4 room Child Care Centre	2019-20
2	Milton #3 Catholic Secondary School	-	2020-21
3	St. Michael Catholic Elementary School, Renovation, Retrofit and Child Care (PAR – 2017-03-07)	3 room Child Care Centre	2018-19
4	St. Dominic Partial Rebuild (MPAR – 2016-04-19)	-	2019-20
5	Georgetown West Catholic Elementary School (Holy Cross Rebuild) with Child Care	5 room Child Care Centre	2020-21
6	St. Marguerite Catholic Elementary School 6 Classroom Addition (PAR – 2017-03-07)	-	2020-21
7	Milton #10 (Cobben) Catholic Elementary School, with Child Care	5 room Child Care Centre	2020-21
8	North Oakville CE#4 or CE#5 Catholic Elementary School	-	2020-21

On September 19, 2017, Information Report Item 10.9 “Annual School Accommodation Update Report” was presented to the Board. This report listed a total of eleven (11) addition long-term capital projects that will be required in a fifteen year horizon in the Region of Halton. Note since this time new projects have been identified based on new secondary plan proposals – namely in the Town of Milton.

These future capital projects are based on the sites designated within development areas in North Oakville, South Milton (Boyne), and in Southwest Georgetown (Vision Georgetown). All projects are listed in Figure 2 below, categorized by municipality:

Figure 2: Future Capital Projects Listing (Remaining 2013 LTCP Projects)

FUTURE CAPITAL PROJECT DESCRIPTION	EFFECTIVE SCHOOL YEAR	PROJECT TYPE
MILTON		
Boyne Secondary Plan Milton #9 ‘Walker’ Catholic Elementary School	2022-23	Growth
Boyne Secondary Plan Milton #11 ‘Bowes’ Catholic Elementary School	2024-25	Growth
Education Village Secondary Plan Milton #12 Catholic Elementary School	2025-26 ¹ .	Growth
OAKVILLE		
North Oakville CE#1 Catholic Elementary School	TBD ² .	Growth
North Oakville CE#3 Catholic Elementary School	TBD ² .	Growth

FUTURE CAPITAL PROJECT DESCRIPTION	EFFECTIVE SCHOOL YEAR	PROJECT TYPE
North Oakville CE#5 Catholic Elementary School	TBD ² .	Growth
North Oakville CS#1 Catholic Secondary School	TBD ² .	Growth
HALTON HILLS		
Vision Georgetown Secondary Plan CE#1 Catholic Elementary School	2022-23	Growth
Vision Georgetown Secondary Plan CE#2 Catholic Elementary School	2025-26	Growth
Vision Georgetown Secondary Plan CS#1 Catholic Secondary Accommodations	2025-26 ³ .	Growth
BURLINGTON		
CEB2: Burlington South of the QEW Review Areas	TBD	PAR

1. Staff is in the process of reviewing the need for an additional site in the Milton Education Village.
2. An update to the Long-Term Capital Plan projections is required to assess the year that future North Oakville schools will be required. Development phasing will need to be reviewed in collaboration with the Town.
3. At this preliminary stage, it is uncertain as to whether a second secondary school of 1,200 (typical construction size) is warranted. Accordingly, staff is reviewing alternatives to construct based on needs and within construction benchmarks.

1.1.1 Recently Undertaken Growth and Consolidation Projects

Below consists of a listing of identified growth and consolidation projects that Board staff have undertaken in response to the recommendations of the previous Long-Term Capital Plan (2013), and since the last Annual Facility Accommodation Report that was presented to Board.

1.1.1.1 *Burlington Secondary Accommodation Review*

Information Report Item 10.3 “Upcoming Growth and School Consolidation Projects”, of the September 6, 2016, Regular Meeting of the Board identified the need for a Pupil Accommodation Review for all Burlington Secondary Schools (CSB1, formerly CS01) to review potential accommodation options for Burlington Secondary School.

Since this time utilization of the three (3) secondary schools is improving through program enhancements (e.g. Advanced Placement) and the introduction of International Student Program (ISP). All three (3) schools are forecasted to remain at an adequate operating level of approximately 80% over the next 15 years.

Staff will continue to monitor enrolments and focus on improving student retention and attracting more students through program and renewal enhancements to the accommodations in Burlington.

1.1.1.2 *Burlington South of QEW Modified Pupil Accommodation Reviews*

On January 19, 2016, the Board initiated two (2) Modified Pupil Accommodation Review (MPAR) for CEB2: Burlington – South of QEW. The first recommended the consolidation of St. Raphael, St. Patrick and Ascension Catholic Elementary Schools into a newly rebuilt Ascension CES. The second recommended the consolidation of St. Paul and St. John (Burlington) Catholic Elementary Schools into an expanded St. John (B) CES.

The Board of Trustees did not approve either of the two (2) accommodation plans and status quo remains for this review area. This remains an area where future accommodation planning may need to be undertaken.

1.1.1.3 *Burlington Mountainside Pupil Accommodation Review*

Staff is no longer pursuing the closures contemplated in CEB3: Burlington – Mountainside Accommodation Review (formerly CEB3 and CEB4) as proposed in the 2013 Long-term Capital Plan to address renewal needs

and declining enrolment. Consolidation and full school rebuild options in this area would not meet Ministry criteria in attaining the most cost-effective solution as the facilities are currently operating efficiently.

The Board instead pursued through the School Consolidation Capital (SCC) Grant the demolition of St. Mark Catholic Elementary School's eleven (11) Classroom Portapak, and the construction of a five (5)-classroom addition with Child Care and Ontario Early Years Child and Family Centre (OEYCFC). This project has received funding from the Ministry and is being completed for the 2018-19 school year. This has addressed the right-sizing requirements for the area. Remaining schools will be monitored for potential renewal and enhancement projects.

1.1.1.4 *Georgetown North Pupil Accommodation Review*

Following the approval of the accommodation plan as a part of the North Georgetown Modified Pupil Accommodation Review, the Board applied for funding to construct North Georgetown Catholic Elementary School (CEH1), also referred to as "Georgetown West CES", on Berton Boulevard through multiple Capital Priorities and School Consolidation Capital funding programs.

In its response on March 13, 2018, the Ministry indicated that the expected savings and removal backlog does not sufficiently support funding for the new school through consolidation. Accordingly, the Board will no longer be applying to the Ministry for this consolidation project. Other opportunities are being pursued.

1.1.1.5 *Milton Catholic Secondary School – Expansion*

In a communication from the Ministry on March 13, 2018, in response to the Board's 2017 Capital Priorities submission on September 6, 2017, the Ministry approved funding for a 29-classroom addition with child care to Bishop P. F. Reding CSS (CSM1).

This project will increase the Functional Building Capacity (FBC) at the school from 912 to 1,542 pupil places and is expected to be open for the 2019-20 school year.

The Ministry did not however approve funding for Milton #3 Catholic Secondary School (CSM3). The Board will continue to pursue funding for this project to meet growing enrolment growth and demands.

1.1.1.6 *Oakville South QEW*

On April 19, 2016, the Board of Trustees approved an accommodation plan for the Oakville South Pupil Accommodation Review (CEO1), which included the new Oakville South Central Catholic Elementary School and a partial rebuild of the St. Dominic CES facility to address renewal needs.

Through its 2017 School Consolidation Capital program, the Ministry approved funding for the construction of the new Oakville South Central CES facility. The rebuilt facility is expected to be completed by 2019-20.

The Board has applied for funding from the Ministry for the partial facility rebuild at St. Dominic CES through multiple School Consolidation Capital and Capital Priorities funding submissions and have been unsuccessful to date. In its response on March 13, 2018, the Ministry indicated that the expected savings and removal backlog does not sufficiently support funding for the new school through consolidation.

1.1.1.7 *Oakville Northeast QEW*

On March 7, 2017, the Board of Trustees approved preferred and alternate accommodation plans for the Oakville Northeast Pupil Accommodation Review (CEO4 and CEO5). As the Ministry did not approve funding for the preferred option in its School Consolidation Capital funding announcement on June 19, 2017, staff proceeded to implement the alternate accommodation option. On March 13, 2018, the Ministry approved

funding for an addition to the St. Michael CES facility (referred to as “Oakville North East CES”) to house the consolidated St. Michael and St. John (Oakville) Catholic Elementary Schools.

Part 2 of the alternate accommodation plan was rescinded by Trustees on February 20, 2018, which results in the status quo for Holy Family CES (CE04) and St. Marguerite D’Youville CES (CE05). The enrolment will continue to be monitored as declines persist.

1.1.2 Potential School Closure and Consolidation (SCC) Projects

On June 12, 2017, the Ministry announced that the School Consolidation Capital funding program was completed in June 2017 and future funding as a part of school consolidations will continue to occur through the Capital Priorities funding program.

On June 28, 2017, the Ministry of Education released Memorandum 2017: B09 “Plan to Strengthen Rural and Northern Education”, which indicated that the Ministry seeks to revise its Pupil Accommodation Review Guidelines (PARG) and directed school boards to not initiate new PARs until the revised PARG is complete. As such, new PARs will not be initiated until revised guidelines are released and the Board’s *Operating Policy I-09: School Accommodation Review – Consolidation/Closure* and *Administrative Procedure VI-35: School Accommodation Review – Consolidation/Closure* are revised to reflect any changes.

In addition, the Ministry is updating its Community Planning and Partnerships Guidelines (CPPG) to further encourage integrated community planning. *Operating Policy I-37: Community Planning & Facility Partnerships* and *Administrative Procedure VI-78: Community Planning & Facility Partnerships* will continue to be followed until updated guidelines are released, at which point, staff will review revisions to the Board’s operating policy and administrative procedure.

1.2 Four (4) Year Ministry Projections Submission

At the December 19, 2017 Regular Board Meeting, Trustees were presented with enrolment projections that were submitted to the Ministry of Education as part of Ministry Memorandum 2017: SB28 District School Board Enrolment Projections for 2018-19 to 2021-22. This report uses those figures as a base.

To generate projections, staff used **actual** October 31st enrolment headcounts of the past five (5) years (2014-2017) as a base and using the Board’s enrolment projection software (SPS), developed 15-year enrolment projections.

The projections provided within this report have been updated to reflect changes due to development phasing, further refined enrolment trends, Board decisions, or any administrative changes that have taken place since the preliminary projections – e.g. rescinding the Holy Family CES closure and consolidation.

1.3 Annual Facility Accommodation Meeting

As per the requirements of the *Operating Policy I-37: Community Planning & Facility Partnerships*, staff hosted it’s 2017 Community Facility Planning Partnership (CPFP) meeting on April 24, 2017. Staff anticipate scheduling the 2018 CPFP meeting for early May to present the information contained in this report to the community, which will include the following:

- A) Relevant portions of the Board’s draft Long-Term Capital Plan (LTCP);
- B) Details of any schools eligible for facility partnerships;
- C) Background information on the Review Areas of the Board; and,
- D) Process for submitting project proposals and becoming an approved community partner of the Board.

This report therefore provides an overview of the information that will be presented to community partners, as well as a review of the existing Board wide accommodation and enrolment statistics.

2.0 Board Enrolment and Facility Utilization

2.1 Historic Enrolment

On October 31, 2017, the Halton Catholic District School Board's enrolment totaled 34,583 elementary and secondary students, including Thomas Merton Adult Learning Centre. From October 31, 2016, the elementary panel enrolment increased by 371 students; while the secondary panel enrolment had increased by 721 students. Table 1 and Table 2 below provide a 10-year history of the Board's total by-grade enrolment:

Table 1: Elementary Panel Historic Enrolment by Grade

Year	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
JK	1,552	1,554	1,564	1,609	1,747	1,824	1,969	2,080	2,057	2,035	2,083
SK	1,607	1,758	1,752	1,720	1,829	1,950	2,083	2,196	2,200	2,189	2,150
GR01	1,852	1,798	1,925	1,933	1,920	1,975	2,093	2,210	2,244	2,244	2,306
GR02	1,687	1,964	1,874	1,986	2,011	2,006	2,068	2,155	2,268	2,302	2,309
GR03	1,908	1,775	2,021	1,950	2,052	2,085	2,066	2,132	2,209	2,330	2,350
GR04	2,030	1,958	1,850	2,078	2,007	2,125	2,133	2,138	2,163	2,265	2,384
GR05	2,037	2,095	2,023	1,905	2,148	2,062	2,199	2,183	2,175	2,212	2,318
GR06	2,146	2,099	2,142	2,087	1,969	2,204	2,123	2,240	2,213	2,199	2,254
GR07	2,144	2,182	2,135	2,180	2,124	2,007	2,238	2,113	2,261	2,231	2,243
GR08	2,210	2,232	2,226	2,199	2,233	2,181	2,038	2,271	2,160	2,299	2,280
Total	19,173	19,415	19,512	19,647	20,040	20,419	21,010	21,718	21,950	22,306	22,677
<i>Yearly (+/-)</i>		242	97	135	393	379	591	708	232	356	371
<i>Ratio (+/-)</i>		1.26%	0.50%	0.69%	2.00%	1.89%	2.89%	3.37%	1.07%	1.62%	1.66%

Table 2: Secondary Panel Historic Enrolment by Grade

Year	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
GR09	2,208	2,288	2,397	2,300	2,360	2,417	2,459	2,400	2,765	2,801	3,090
GR10	2,288	2,281	2,293	2,410	2,313	2,356	2,425	2,449	2,479	2,835	2,863
GR11	2,223	2,316	2,298	2,290	2,395	2,344	2,402	2,452	2,484	2,510	2,901
GR12	2,672	2,791	2,940	2,950	2,954	3,013	2,861	2,800	2,842	2,814	2,862
GR12B	-	-	-	-	-	-	-	-	-	-	-
ALC	179	209	229	253	227	244	262	215	207	225	190
Total	9,570	9,885	10,157	10,203	10,249	10,374	10,409	10,316	10,777	11,185	11,906
<i>Yearly (+/-)</i>		315	272	46	46	125	35	-93	461	408	721
<i>Ratio (+/-)</i>		3.29%	2.75%	0.45%	0.45%	1.22%	0.34%	-0.89%	4.47%	3.79%	6.45%

Table 3 Total Enrolment

Year	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Total	28,743	29,300	29,669	29,850	30,289	30,793	31,419	32,034	32,727	33,491	34,583
<i>Yearly (+/-)</i>		557	369	181	439	504	626	615	693	764	1092
<i>Ratio (+/-)</i>		1.94%	1.26%	0.61%	1.47%	1.66%	2.03%	1.96%	2.16%	2.33%	3.26%

2.2 Projected Enrolment and Overall Utilization Rates

Projections for the next 10 years indicate that enrolment will increase by approximately +2.63% (+1,026 students) per year based on a ten (10) year average. South Milton and North Oakville growth will continue to provide the Board with significant enrolment avoiding an overall decline in the enrolment of the Board. New growth areas in Georgetown will also assist in maintaining enrolment at a sustainable level.

The Province of Ontario's Growth Plan for the Greater Golden Horseshoe projects that the Region of Halton will increase in population from 518,311 in 2013 to 624,094 by 2021, to 820,000 by 2031, to 910,000 by 2036, and to 1,000,000 by 2041. See the website for additional information on the [Regional Overview](#).

Updated 2036 & 2041 growth plan allocations by municipalities forecasts will be implemented within the Regional Official Plan – timing has not been confirmed as of yet.

Figure 1: Projected Total Board Enrolment 2017-2027

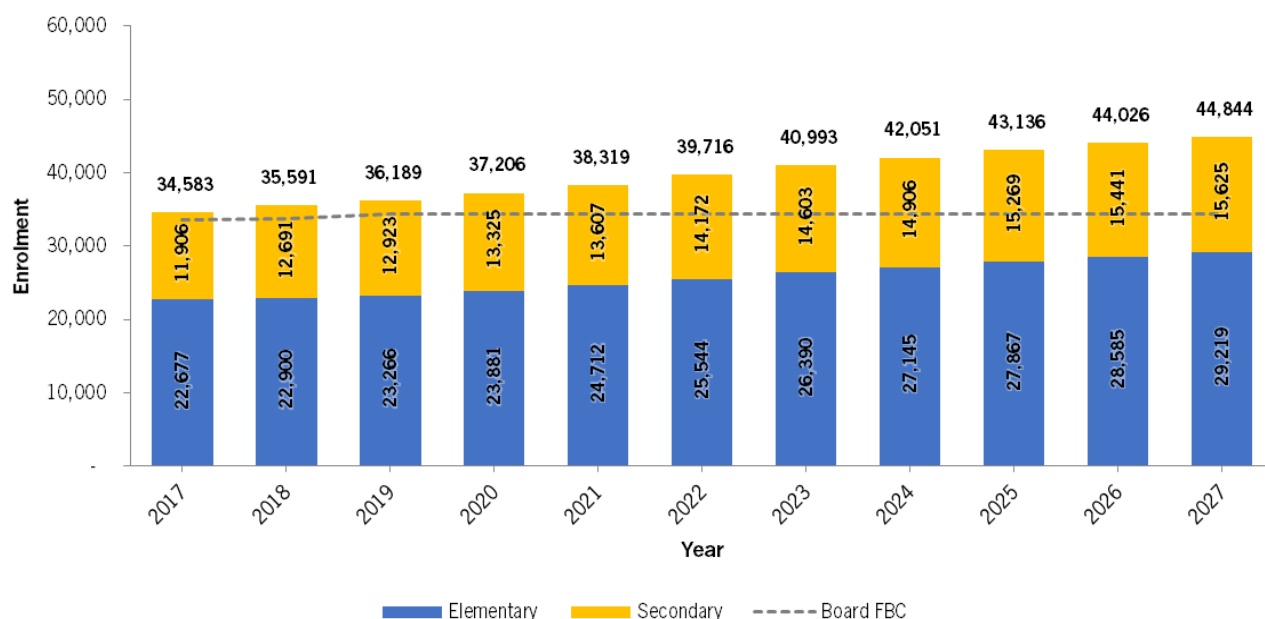


Table 4: Projected Board Utilization 2017-2027

Panel	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Elementary	103%	103%	105%	108%	112%	115%	119%	123%	126%	129%	132%
Secondary	109%	115%	110%	114%	117%	121%	125%	128%	131%	133%	134%
Total Utilization	105%	107%	106%	109%	113%	117%	121%	124%	127%	130%	132%
Yearly (+/-)		1.90%	-0.93%	2.83%	3.67%	3.54%	3.42%	2.48%	2.42%	2.36%	1.54%

Over the period of 2017-18 through 2027-28, the Board's elementary enrolment is projected to increase at an average rate of +2.57% (+654 students) per year and maintain an average utilization rate of 113%.

Over the period of 2017-18 through 2032-33, the Board's elementary enrolment is projected to increase at an average rate of +2.53% (+574 students) per year and maintain an average utilization rate of 123%

This growth will be seen predominantly in Milton, Oakville, and Halton Hills where high rates of growth in new development areas are offsetting declining enrolment trends found in maturing neighbourhoods.

Table 5: Projected Elementary Enrolment by Grade

Year	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
JK	2,083	2,061	2,128	2,188	2,313	2,427	2,550	2,652	2,754	2,835	2,909
SK	2,150	2,200	2,190	2,293	2,388	2,518	2,623	2,728	2,823	2,902	2,977
GR01	2,306	2,196	2,262	2,290	2,427	2,528	2,650	2,738	2,836	2,909	2,982
GR02	2,309	2,381	2,281	2,385	2,448	2,591	2,683	2,787	2,869	2,943	3,010
GR03	2,350	2,364	2,452	2,391	2,528	2,596	2,731	2,804	2,903	2,960	3,030
GR04	2,384	2,398	2,402	2,493	2,420	2,514	2,536	2,629	2,689	2,775	2,834
GR05	2,318	2,388	2,408	2,440	2,554	2,487	2,595	2,610	2,711	2,765	2,843
GR06	2,254	2,338	2,413	2,456	2,511	2,632	2,576	2,681	2,703	2,797	2,843
GR07	2,243	2,289	2,387	2,477	2,546	2,601	2,733	2,675	2,787	2,801	2,889
GR08	2,280	2,285	2,343	2,468	2,577	2,650	2,713	2,841	2,792	2,898	2,902
Total	22,677	22,900	23,266	23,881	24,712	25,544	26,390	27,145	27,867	28,585	29,219
<i>Yearly (+/-)</i>		223	366	615	831	832	846	755	722	718	634
<i>Ratio (+/-)</i>		0.98%	1.60%	2.64%	3.48%	3.37%	3.31%	2.86%	2.66%	2.58%	2.22%

Over the period 2017-18 through 2027-28, the Board's secondary enrolment is projected to increase at an average yearly rate of 2.77% (+372 students) and maintain an average utilization rate of 120%. Growth is seen predominantly in Milton and Halton Hills whereas Burlington and Oakville achieve a more stable projection overall.

Over the period of 2017-18 through 2032-33, the Board's secondary enrolment is projected to increase at an average rate of +2.06% (+245 students) per year and maintain an average utilization rate of 126%

Table 6: Projected Secondary Enrolment by Grade

Year	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
GR09	3,090	3,004	2,987	3,118	3,249	3,345	3,418	3,471	3,597	3,527	3,623
GR10	2,863	3,157	3,073	3,079	3,233	3,352	3,447	3,520	3,577	3,700	3,626
GR11	2,901	2,893	3,210	3,137	3,161	3,315	3,426	3,511	3,590	3,642	3,764
GR12	2,862	3,157	3,156	3,499	3,445	3,461	3,618	3,720	3,811	3,886	3,935
GR12B	-	290	307	302	329	509	604	494	504	496	487
ALC	190	190	190	190	190	190	190	190	190	190	190
Total	11,906	12,691	12,923	13,325	13,607	14,172	14,603	14,906	15,269	15,441	15,625
<i>Yearly (+/-)</i>		785	232	402	282	565	431	303	363	172	184
<i>Ratio (+/-)</i>		6.59%	1.83%	3.11%	2.12%	4.15%	3.04%	2.07%	2.44%	1.13%	1.19%

As demonstrated in 1, Table 5, and Table 6, new development growth Milton, Oakville and Halton Hills is expected to result in enrolment growth for the Board overall during the next ten (10) year period (2017-18 to 2027-28). School enrolment projections by Review Area are available on the Board's School Planning website under [Long-Term Capital Plan](#).

2.3 Portable Classroom and Surplus Classroom Analysis

Thirty (30) additional portable classroom units were installed for 2017-18 as a result of enrolment growth in the Board as well, a number of portable classrooms were relocated to accommodate changing enrolment throughout the Region. This is a significant year-over-year increase compared to only six (6) additional portables that were added for the 2016-17 school year.

The majority of student growth occurred in Milton, where twenty-nine (29) new or relocated portable classrooms were added. The growth in portable count in Milton is largely due to the addition of ten (10) portable classrooms each at St. Benedict CES and Jean Vanier CSS due to significant year-over-year increases in enrolment. Burlington added seven (7) portable classrooms at the elementary panel, primarily due to the removal of the port-a-pac at St. Mark CES (CEB3). Halton Hills saw a reduction in portable classrooms across the elementary and secondary panels with one (1) fewer unit. Oakville saw a reduction in portable classrooms with five (5) fewer units, due to declining enrolment at St. Joan of Arc (CEO2) and other schools in CEO5.

Table 7: Year-Over-Year Portable Classroom Requirements

Municipality	Family of Schools	2016-17 Portable Classrooms		2017-18 Portable Classrooms		Difference	
		Elementary	Secondary	Elementary	Secondary	Elementary	Secondary
Burlington	Assumption	0	0	0	0	0	0
	Corpus Christi	3	0	5	0	+2	0
	Notre Dame	4	0	9	0	+5	0
Halton Hills	Christ the King	17	10	14	12	-3	+2
Milton	Bishop Reding	15	25	14	34	-1	+9
	Jean Vanier	25	0	36	10	+11	+10
Oakville	Holy Trinity	11	0	7	1	-4	+1
	St. Ignatius of Loyola	14	0	12	0	-2	0
	St. Thomas Aquinas	7	3	7	3	0	0
Board Total		96	38	104	60	+8	+22
		134		164		+30	

- No Change - Decrease in Portable Classrooms - Increase in Portable Classrooms

The number of surplus classrooms for the 2017-18 school year has decreased from the 2016-17 school year from 128 to 110 rooms as a result of the removal of the port-a-pac at St. Mark CES and reducing surplus spaces in the CEO4 and CEO5 Elementary Review Areas.

Note that projections for North Oakville indicate that St. Gregory the Great CES will meet and exceed available capacity within 3 years. Burlington had the greatest year-over-year change, with thirteen (13) fewer surplus classrooms for the 2017-18 school year than were present in the 2016-17 school year. Table 8 shows the change in surplus classrooms by family of schools for the 2017-18 school year as compared to the 2016-17 school year.

Table 8: Year-Over-Year Surplus Classrooms

Municipality	Family of Schools	2016-17 Surplus Classrooms		2017-18 Surplus Classrooms		Difference	
		Elementary	Secondary	Elementary	Secondary	Elementary	Secondary
Burlington	Assumption	20	5	18	2	-2	-3
	Corpus Christi	3	10	3	9	0	-1
	Notre Dame	8	6	1	6	-7	0
Halton Hills	Christ the King	2	0	1	0	-1	0
Milton	Bishop Reding	0	0	3	0	+3	0
	Jean Vanier	3	5	1	0	-2	-5
Oakville	Holy Trinity	12	7	17	6	+5	-1
	Loyola	27	6	25	4	-2	-2
	St. Thomas Aquinas	14	0	14	0	0	0
Board Total		89	39	83	27	-6	-12
		128		110		-18	

- No Change - Decrease in Surplus Classrooms - Increase in Surplus Classrooms

To contain operating expenses, surplus classrooms are closely monitored by staff. Many surplus classrooms are allocated to schools for program purposes and Board-wide system uses. Remaining surplus classrooms are closed to avoid unnecessary operating costs.

3.0 Review Area Analysis by Municipality

Through the Board's [Long-Term Capital Plan](#) website, staff have provided comprehensive information for each elementary and secondary review area as a part of the development of the 2018 Long-Term Capital Plan. The analysis presented in these LTCP review area pages have been used by staff to formulate recommendations for this report. Each review area includes:

- **Review Area Overview:** This section outlines enrolment trends at the review area level, accommodation challenges identified by staff and the overall nature of the community (e.g. mature community vs. new development community). Trends for select schools were identified where they did not conform with overall regional trends and/or specific enrolment trends were notable.
- **Review Area Map:** This section depicts a map for each review area. The map includes all Board facilities, school and study area (patch) boundaries. If study areas (patches) within the review area are directed to schools outside of the review area, then the school boundaries for that entire school catchment is also shown. School boundaries are Regular Track catchments for the 2018-19 school year.
- **2013 LTCP Recommendations and History of Actions:** This section highlights the recommendations made for the review area in the 2013 Long-Term Capital Plan as well as any renewal and capital projects completed at the school since 2013.
- **Enrolment Trends:** This section provides a chart of the historic, projected and forecasted review area enrolments by school along with the total area Functional Building Capacity (FBC)¹ and Total Site Capacity (sum of FBC and current site portable capacity).
- **Enrolment Projections and Facility Utilization:** This section provides the historic enrolment; projected (1-5 year) and forecasted (6-15 year) enrolment projections by school. The FBC, current portable capacity of the site (Port. Cap.) and total site capacity (Site Cap.), which is the sum of the current school building capacity and capacity from the maximum portable classrooms possible on the site based on its current condition. Where enrolment exceeds site capacity, enrolment is highlighted in red. Utilization rates are also provided, which is the ratio of enrolment to FBC. Where the utilization rate is less than 60%, utilization is highlighted in red.
- **Planned and Proposed Major Residential Developments:** This section outlines major residential developments included in the projections for area schools. These developments include data staff have received as a part of development application circulations (e.g. Plan of Subdivisions) and planned and proposed developments through the municipal Official Plan (e.g. Burlington's "Grow Bold"), secondary and tertiary planning processes.
- **Area School Profiles:** This section provides facility, programs and feeders, and community use data for each of the schools within the area. *To be provided as part of the draft LTCP on May 1, 2018.*
- **Renewal Project Timelines:** This section provides renewal timelines outlined in the 2017 Long-Term Facility Renewal Strategy, which focuses on projects over the next 5-year window. In addition, renewal projects planned for 2018 are also provided. This includes projects that address energy efficient lighting systems, mechanical systems, roof replacement, school refresh and accessibility. *To be provided as part of the draft LTCP on May 1, 2018.*

¹ Functional Building Capacity (FC or FBC) is defined as the available pupil places in a school based on the use of each room in the school and the Ministry defined number of pupil places per room.

- **Potential Community Planning and Facility Partnership Prospects:** This section identifies schools where facility partnership opportunities are available based on Criteria A and B described in be previous section. *To be provided as part of the draft LTCP on May 1, 2018.*
- **Short- and Long-Term Recommendations:** Through the analysis of all of the data from the previous sections of the review area, short-term recommendations were formulated to actions that need to be taken by the Board over the next 1-5 years. Long-term recommendations were also formulated for actions that need to be taken over the 6 to 15-year planning horizon. Actions include future capital projects, program and/or School Boundary Reviews and Pupil Accommodation Reviews. *To be provided as part of the draft LTCP on May 1, 2018.*

As details of each review area provided within these sections of the LTCP, an in-depth discussion of priority review areas will not be provided in this report. Description of each of the review areas are provided on the Board’s website under [Long-Term Capital Plan](#), and a full list of recommendations are provided in Section 6.0.

3.1 City of Burlington

The City of Burlington has a total of five (5) Elementary Review Areas (ERA) and one (1) Secondary Review Area (SRA). For additional information on these review areas, please visit the below links:

Elementary Review Areas	Secondary Review Areas
CEB1: ERA Profile	CSB1: SRA Profile
CEB2: ERA Profile	
CEB3: ERA Profile	
CEB4: ERA Profile	
CEB5: ERA Profile	

The following subsections will provide an overview of the most notable areas in the City of Burlington that stand out in the overall context of the municipalities long-term enrolment and renewal trends, as well areas that require action on behalf of the Board and staff.

3.1.1 CEB2 – South Burlington Elementary & CEB3 – Tyandaga, Mountainside & Headon Elementary

Enrolment has started to increase in CEB2 due to recent increases in JK cohorts at St. Paul CES, where a significantly higher than average JK cohort has been noticed for 2017-2018. However, it should be noted that at this time, it is uncertain whether similarly high JK cohorts will occur over the next few school years. St. John (B) CES continues to have declining enrolment. Overall enrolment is forecasted to increase in CEB3 largely driven by an increase in enrolment at St. Timothy CES. However, there is expected to be an imbalance in enrolment across schools, with St. Gabriel CES and St. Timothy CES requiring portables over the long-term while Canadian Martyrs CES expected to decline by 16%.

Additional details regarding CEB2 and CEB3 are provided on the Board’s website under [Long-Term Capital Plan - Burlington Overview](#).

Short-term Recommendation (1-5 year):

- A School Boundary Review should be conducted for CEB2 and CEB3 to balance enrolment across area schools.

3.1.2 CSB1 – Burlington Secondary

Enrolment has declined over the last five (5) years but increased for 2017. Overall, enrolment is expected to be relatively stable over the long-term. Assumption CSS is forecasted to exceed FBC over the long-term. If enrolment trends continue at the school, portables may be required in the future.

It should be noted that the portable capacity at the school has yet to be determined, and staff are exploring the potential for increasing building capacity at the school through retrofits.

As Millcroft and Orchard communities mature, enrolment at Corpus Christi CSS will be impacted due to smaller Grade 8 cohorts. Students from Alton and proposed Evergreen community will support enrolment at Corpus Christi CSS in the long-term; however, over 200 surplus pupil places are forecasted at the school by 2032. Notre Dame CSS, is maintaining enrolment, and is being monitored. The International Student Division will continue directing students to these areas of the Board to counterbalance secondary declining enrolment.

Additional details regarding CSB1 are provided on the Board's website under [Long-Term Capital Plan - Burlington Overview](#).

Short-term Recommendations (1-5 year):

- Explore potential for renewal works for programming and capacity increases at Assumption CSS.
- Explore potential for program enhancements (e.g. International Student Program) to increase overall enrolment at Corpus Christi CSS.

3.2 Town of Halton Hills

The Town of Halton Hills has a total of three (3) Elementary Review Areas (ERA) and one (1) Secondary Review Area (SRA). For additional information on these review areas, please visit the below links:

Elementary Review Areas	Secondary Review Areas
CEH1: ERA Profile	CSH1: SRA Profile
CEH2: ERA Profile	
CEH3: ERA Profile	

The following subsections will provide an overview of the most notable areas in the Town of Halton Hills that stand out in the overall context of the municipality's long-term enrolment and renewal trends, as well areas that require action on behalf of the Board and staff.

3.2.1 CEH1 – Downtown Georgetown, Delrex & Rural Halton Hills East Elementary

Overall, enrolment has been stable within this review area and is expected to be stable over the long-term. However, there are imbalances in enrolment in the two (2) schools. Holy Cross CES cannot accommodate portables on site. The school is forecasted to increase in enrolment to the point that Site Capacity will be exceeded from 2019. This will result in accommodation challenges at the facility over the long-term. It should be noted that Holy Cross CES also has one of the highest renewal needs in the Board (Facility Condition Index² of 35%). Meanwhile, St. Francis of Assisi CES is forecasted to gradually decline in enrolment over the long-term.

St. Francis of Assisi CES and Holy Cross CES were the subject of the North Georgetown Modified Pupil Accommodation Review (MPAR) in 2015-16. The approved accommodation plan was seeking to construct a new school on the Berton Boulevard site (Georgetown West CES); however, the Board was unsuccessful in

² Facility Condition Index (FCI) is the comparison of identified repair needs of a building to the replacement cost of the building.

accessing funds for this project through the School Consolidation and Closure and Capital Priorities funding rounds in 2016. As was pointed out in the November 21, 2016, Ministry communication to the Board, it appears unlikely that this project will be funded. As such, the Board will no longer request this projects as part of its Capital Priority submissions, and will seek alternative accommodation plans through the Ministry of Education.

Additional details regarding CEH1 are provided on the Board's website under [Long-Term Capital Plan – Halton Hills](#).

Short-term Recommendation (1-5 year):

- Continue to apply for Ministry funding for a replacement facility to address high renewal needs and capacity constraints at Holy Cross CES.

3.2.2 CEH2 – Georgetown South, Stewarttown & Vision Georgetown Elementary

Enrolment has increased within this area over the past five (5) years and is forecast to increase rapidly over the long-term as development in Georgetown South gets completed and development in Vision Georgetown begins. Enrolment pressures will continue to exist at St. Brigid CES as site capacity will continue to be exceeded until additional elementary schools are built.

Vision Georgetown will be a large greenfield development planned for this area. Students will be held at St. Brigid CES until new elementary schools open within that community. The need for one (1) Catholic Elementary School and one (1) JK-Grade 12 school was identified within the area.

Additional details regarding CEH2 are provided on the Board's website under [Long-Term Capital Plan – Halton Hills](#).

Short-term Recommendations (1-5 year):

- Explore potential to increase capacity at St. Brigid CES through conversion of existing space within the school building and/or increasing portable capacity on site. If increasing portable capacity is not viable, explore the potential of further program re-alignments at St. Brigid CES, namely Early French Immersion.
- Once development within Vision Georgetown is initiated, the first elementary school will be required by 2020-21 to accommodate students from new development. This elementary school will form part of a JK-Grade 12 school located along the eastern portions of the Secondary Plan. Timing will be further refined by staff once the Vision Georgetown Secondary Plan is approved by the Town of Halton Hills.

3.2.3 CSH1 – Halton Hills & Rural Milton North Secondary

Enrolment has been increasing at Christ the King CSS over the past five (5) years and is forecasted to continue increasing over the long-term. The school typically sees a high retention of Grade 8 students from feeder schools (near 97%) and sees a modest intake of students from outside of the Board, which increases enrolment at the school. In 2017, 31% of the Grade 9 students did not attend a HCDSB elementary school for Grade 8.

The need for one (1) Catholic Secondary School of approximately 1,000 pupil places (as a part of a JK-Grade 12 school) was identified within the Vision Georgetown area. The new secondary school will also alleviate accommodation pressures at Christ the King CSS when it is expected to open in 2025-26.

Additional details regarding CSH1 are provided on the Board's website under [Long-Term Capital Plan – Halton Hills](#).

Short-term Recommendation (1-5 year):

- Explore potential to increase portable capacity at Christ the King CSS.
- Explore the opportunity of opening the new proposed Secondary School prior to 2025-2026.

3.3 Town of Milton

The Town of Milton has a total of seven (7) Elementary Review Areas (ERA) – note that CEM2C and CEM2D as well as CEM3A and CEM3B are combined – and three (3) Secondary Review Areas (SRA) – note CSM2 and CSM3 are also combined. For additional information on these review areas, please visit the below links:

Elementary Review Areas	Secondary Review Areas
CEM1: ERA Profile	CSM1: SRA Profile
CEM2A: ERA Profile	CSM2-3: SRA Profile
CEM2B: ERA Profile	
CEM2C-2D: ERA Profile	
CEM3A-3B: ERA Profile	

The following subsections will provide an overview of the most notable areas in the Town of Milton that stand out in the overall context of the municipality’s long-term enrolment and renewal trends, as well areas that require action on behalf of the Board and staff.

3.3.1 CEM1 – Old Milton, Timberlea, Scott & Milton Heights Elementary, CEM2A – Bristol Survey Elementary and CEM3B – Sherwood Survey South Elementary

Overall, enrolment in these mature and recently developed areas of Milton are expected to continue to increase over the long-term. The increase in enrolment is expected to result in capacity constraints at Holy Rosary (Milton), Queen of Heaven, St. Anthony of Padua and St. Benedict Catholic Elementary Schools.

Following the redirection of students from St. Benedict CES to Milton #8 Boyne CES (CEM2D), accommodation pressures continue to exist at the school. Enrolment will exceed Site Capacity over the long-term. The school currently hosts Early French Immersion (EFI) and Extended French Immersion (ExtFI) regional programming. These two (2) programs are projected to account for 42% of the school’s total enrolment for 2018.

Meanwhile, enrolment is forecasted to decline in all schools in CEM2A over the long-term. By 2032, St. Peter CES is forecasted to decline 37%, with 177 empty pupil places; Our Lady of Fatima CES is forecasted to decline 27%, with 98 empty pupil places.

Additional details regarding CEM1, CEM2A and CEM2B are provided on the Board’s website under [Long-Term Capital Plan – Milton Overview](#).

Short-term Recommendations (1-5 year):

- A School Boundary Review should be conducted involving all Milton elementary schools to balance enrolment across Milton in 2018-19. French Immersion programming should also be reviewed at this time to address accommodation challenges at St. Benedict CES (CEM2B).
- Explore potential to increase portable capacity at the Queen of Heaven CES school site to address accommodation pressures at the school.

3.3.2 CEM2C-2D – Boyne & Milton Education Village Elementary

Enrolment is projected to increase significantly over time as development continues in the Boyne Secondary Plan. St. Benedict CES (CEM2B) has been the holding school for students within this area. On November 21, 2016, the Ministry announced that it would fund the Milton #8 Boyne CES that was submitted as part of the 2016 Capital Priorities Business Cases.

The school is expected to open in September 2018. At which point, Milton #8 Boyne CES will become the holding school for certain areas in Boyne until additional Catholic Elementary Schools are introduced in the area. Milton #8 Boyne CES is projected to exceed Site Capacity by 2021. At which point, an additional elementary school will be needed within the community.

Additional details regarding CEM2C-2D are provided on the Board's website under [Long-Term Capital Plan – Milton Overview](#).

Short-term Recommendation (1-5 year):

- As development proceeds within the Boyne Secondary Plan and Milton Education Village, the next elementary school (Milton #9 or #10 CES) will be required by 2020-21 to accommodate students from new development. Following that the third elementary school (Milton #9 or #10 CES) in Boyne will be required by 2022-23. The timing of development in Walker and Cobden will continue to be monitored to determine whether Milton #9 or #10 CES will be the next school required in Boyne.

3.3.3 CEM3A-3B – Milton Urban Expansion Lands & Rural Milton Elementary

At present, there are currently no schools within these review areas. This review area contains housing that is rural in nature.

However, lands in CEM3A are designated as a part of the Milton Urban Expansion Lands, which will see significant residential development within the medium-term to beyond the 15-year timeframe. Students are being housed at Holy Rosary (M) CES (CEM1), Queen of Heaven CES (CEM1), St. Benedict CES (CEM2B) and St. Peter CES (CEM2A).

The Board has indicated that 5 elementary school sites will be needed to accommodate students within this area. Milton #9 (Walker) CES (CEM2D) and Milton #11 (Bowes) CES (CEM2C) are designated as holding schools for some areas once these schools are introduced. Schools with available space in CEM2A may also act as holding schools for new development within the Milton Urban Expansion Lands due to proximity.

Additional details regarding CEM3A-3B are provided on the Board's website under [Long-Term Capital Plan – Milton Overview](#).

Short-term Recommendation (1-5 year):

- Once development proceeds within the Milton Urban Expansion Lands (CEM3A), five (5) new elementary schools will be required within the area. Preliminary indicators are that development will be initiated by 2021. As the Town of Milton is currently undergoing secondary planning for the area, timing of new schools will be determined once additional details are available.

3.3.4 CSM1 – Old Milton, Bristol Survey North & Rural Milton West Secondary and CSM2-3 – Milton South & Milton Urban Expansion Lands Secondary

Enrolment has been increasing at Bishop P. F. Reding CSS for the last five (5) years. It is forecasted to continue increasing then stabilize over the built capacity over the long-term. It should be noted that high enrolment in the medium-term may not be accommodated using portables due to potential site restrictions.

On January 19, 2018, the Ministry announced that it would fund a 29-classroom addition and a 4-room Child Care Centre to Bishop P. F. Reding CES that was submitted as part of the 2017 Capital Priorities Business Cases. This will increase the FBC of the school from 912 to 1,542.

Enrolment has been increasing at Jean Vanier CSS (CEM2) since it first opened in 2013 and is forecasted to continue increasing over the long-term. It should be noted that site capacity is projected to be exceeded by 2020.

Both schools see high intake of students from outside of the Board, which increases enrolment. In 2017, 49%-54% of the Grade 9 students did not attend a HCDSB elementary school for Grade 8. These students may be from new development or from co-terminus boards.

Currently there are no secondary schools in CEM3. Students from this review area are being held at Jean Vanier CSS in CEM2. The Boyne East Tertiary Plan does designate a Catholic Secondary School site in CEM3 (Milton #3 CSS). The timing of this school would be contingent upon site acquisition and Ministry funding approvals.

The need for an additional Catholic Secondary School has been identified within the Milton Urban Expansion Lands (CEM3). This would constitute the fourth secondary school for the Town of Milton.

Additional details regarding CSM1 and CSM2-3 are provided on the Board’s website under [Long-Term Capital Plan – Milton Overview](#).

Short-term Recommendations (1-5 year):

- An interim School Boundary Review may be required for one year to address increasing enrolment at Jean Vanier CSS. This review will seek to temporarily redirect students from the current Jean Vanier CSS catchment to Bishop P. F. Reding CSS until Milton #3 CSS is constructed. Enrolment will continue to be monitored.
- As development within the Boyne Secondary Plan continues to proceed, Milton #3 CSS (CSM3) will be required for 2020-21.

3.4 Town of Oakville

The Town of Oakville has a total of six (6) Elementary Review Areas (ERA) and four (4) Secondary Review Areas (SRA). For additional information on these review areas, please visit the below links:

Elementary Review Areas	Secondary Review Areas
CE01 ERA Profile	CS01 SRA Profile
CE02 ERA Profile	CS02 SRA Profile
CE03 ERA Profile	CS03 SRA Profile
CE04 ERA Profile	CS04 SRA Profile
CE05 ERA Profile	
CE06 ERA Profile	

The following subsections will provide an overview of the most notable areas in the Town of Oakville that stand out in the overall context of the municipality’s long-term enrolment and renewal trends, as well areas that require action on behalf of the Board and staff.

3.4.1 CE01 – South Oakville & Clearview Elementary

As a part of the Ministry of Education’s School Consolidation Capital (SCC) program, the Ministry approved the construction of the new facility, Oakville South Central CES. High renewal needs at St. Joseph (O) CES and low utilization at St. James CES (below 50%) will be addressed through the school consolidation.

The Ministry has not approved the rebuild/retrofit at St. Dominic CES. The Board will continue to submit this project as a priority capital project, and will explore alternative strategies to meet Ministry and Board targets.

Additional details regarding CE01 are provided on the Board’s website under [Long-Term Capital Plan – Oakville Overview](#).

Short-term Recommendation (1-5 year):

- Continue to apply for Ministry funding for address renewal needs and rebuild St. Dominic CES to address high renewal needs.

3.4.2 CE02 – West Oak Trails & Bronte Elementary, CE03 – Glen Abbey Elementary, CE04 – College Park & Falgarwood and CE05 – River Oaks & Iroquois Ridge North

Except for CE03, enrolment has declined in these review areas over the last few years and is forecasted to continue declining over the long-term as communities age and mature. By 2025, St. Joan of Arc, St. John Paul II, and St. Teresa of Calcutta CES are all forecasted to have a utilization rate at or below 60%. These schools combined are forecasted to have 702 surplus pupil places by 2025. The total area is forecasted to have 435 surplus pupil places overall.

The decision to consolidate Holy Family CES with St. Marguerite D'Youville CES (CE05) was rescinded by the Board at its February 20, 2018 Board Meeting. Holy Family CES is forecasted to have utilization rates below 60% by 2021. By 2032, the school is projected to have a total enrolment of 161 students, a utilization rate of 51% and 153 empty pupil places. St. Marguerite D'Youville CES is forecasted to decline below 60% utilization rate over the long-term, with greater than 200 empty pupil places from 2025. The school's Regular Track enrolment is supported by the regional French Immersion program hosted at the school. As such, further action will be required over the long-term if enrolment continues to decline.

Portables will be required at St. Bernadette CES until 2022, while portables will be required at St. Matthew CES over the long-term. It should be noted that accommodation pressures will exist at St. Matthew CES from 2019 to 2022, as enrolment is projected to exceed total Site Capacity.

Additional details regarding CE02, CE03, CE04 and CE05 are provided on the Board's website under [Long-Term Capital Plan – Oakville Overview](#).

Short-term Recommendation (1-5 year):

- A School Boundary Review and French Immersion Program Review should be conducted to balance overall enrolment across CE02, CE03, CE04, and CE05, as there is an imbalance in enrolment across schools within these review areas.
- Monitor enrolment at St. Marguerite d'Youville CES and Holy Family CES, and consider undertaking a program/accommodation review to address underutilization.

3.4.3 CE06 – North Oakville Elementary

The first school within this review area was opened in 2016. Since then, enrolment has increased gradually at the school. Enrolment still remains below 50% utilization regardless of the ongoing growth. Enrolment is projected to increase over time as development continues in North Oakville, however not at the rate that was previously witnessed south of Dundas in the Palermo Area (i.e. St. Mary CES). Trends will be monitored. The Board had identified the need for a total of five (5) Catholic Elementary Schools within the North Oakville East Secondary Plan when it was developed. St. Gregory the Great CES will be the holding school until a second Catholic elementary school is introduced in the area. Additional details regarding CE06 are provided on the Board's website under [Long-Term Capital Plan – Oakville Overview](#).

Short-term Recommendations (1-5 year):

- As development proceeds within the North Oakville East Secondary Plan, the next elementary school (North Oakville #4 CES) will be required by 2020-21 to accommodate students from new development.
- Based on enrolment at the time of the review, St. Gregory the Great CES may be included in the French Immersion Program Review for CE02-5.

4.0 Potential Partnerships in Underutilized Classrooms Analysis

As per Section 1.2 under the *Administrative Procedure VI-78: Community Planning & Facility Partnerships (CPFP)*, the following factors, where applicable, should be considered in determining the suitability of facilities for partnerships opportunities:

- A) Facilities utilized at 60% or less for 2 consecutive years and/or have 200 or more unused pupil places;
- B) Facilities projected to be 60% utilized or less for the next 5 years and/or have 200 or more projected unused pupil places for at least 5 years from the start of the partnership;
- C) Ability to identify and create a separate, distinct, and contiguous space within the facility, separate from the students;
- D) Facility is not located within an area where a Pupil Accommodation Review has been announced, subject to *Operating Policy I-39*;
- E) Space will not be required in the future for programming or other uses;
- F) Appropriate access to the space;
- G) Parking Availability;
- H) Site use restrictions; and,
- I) Official Plan Designation and/or Zoning Restrictions.

To provide a cursory review, criteria A and B were first reviewed to assess if space was available at current, existing facilities. Utilization rates are presented in each of the LTCP review area sections on the Board's Long-Term Capital Plan webpages ([Long-Term Capital Plan – Burlington Overview](#), [Long-Term Capital Plan – Halton Hills Overview](#), [Long-Term Capital Plan – Milton Overview](#), [Long-Term Capital Plan – Oakville Overview](#)). The following schools met the aforementioned criteria, and are listed in Table 9:

Table 9: School with Adequate Accommodation for Potential Partnerships

School Name	CODE	Review Area	FBC	>200 Surplus Spaces	<60% Utilization	Included in MPAR or PAR	Available for CPFP
Burlington							
None of the schools met Criteria A and B.							
Halton Hills							
None of the schools met Criteria A and B.							
Milton							
None of the schools met Criteria A and B.							
Oakville							
St. James CES	STJA	CE01	429	Y (2014)	Y (2013)	PAR implementation underway – opportunity following implementation with the transfer of the Adult Learning Centre.	YES 2020
St. Luke CES	LUKE	CE01	360	-	Y (2021)	N/A	YES 2021
St. Teresa of Calcutta CES	MOTH	CE02	533	Y (2022)	Y (2023)	N/A	YES 2022
Holy Family CES	HLYF	CE04	314		Y (2021)	N/A	YES 2021
St. John (O) CES	JOHO	CE04	245	-	Y (2015)	PAR implementation underway – opportunity for short term leases.	NO
St. Gregory the Great CES	GREG	CE06	671	Y (2016)	Y (2016)	N/A	NO

Based on the information provided above, St. John (O) and St. James Catholic Elementary Schools currently meet both criteria A and B of the Administrative Procedure in having sufficient empty classrooms for potential partnerships. However, both these schools are scheduled to close in 2018 due to school consolidations. Once St. James CES student population is redirected to the newly constructed Oakville South Central CES, surplus space at St. James CES facility might be available for uses compatible with the operation of the Thomas Merton Centre for Continuing Education. Additional uses could be explored that would be synergetic with the future Centre relocation. Note that spaces will not be available at St. James CES until the 2020 school year at the earliest.

Once St. John (O) CES closes in 2018, empty pupil places from that school will be removed from Board stock. Depending on whether the property is declared surplus by the Board, there may be opportunity for leasing the space for either long-term or short term periods.

St. Luke and St. Teresa of Calcutta Catholic Elementary Schools meet CPFP criteria and will be available for community partnerships starting in 2021 and 2022, respectively. On February 20, 2018, the Board of Trustees rescinded the motion to consolidation Holy Family CES with St. Marguerite D'Youville CES in 2020. As such, Holy Family CES will be available for community partnerships starting in 2021.

As a school in a newly developing community, St. Gregory the Great CES is projected to significantly increase in enrolment over the next few years and will exceed school building capacity. Accordingly, long-term partnerships with a community partner are not feasible.

Of the facilities presented above, a total of four (4) viable schools have been identified to potentially house a Community Hub – those highlighted in GREEN will be presented to the Community.

It should be noted that St. Vincent and St. John Paul II Catholic Elementary Schools are on the cusp of meeting the above criteria and may become available in future years. Staff will continue to monitor enrolment.

5.0 Conclusion:

On October 31, 2017, the Halton Catholic District School Board's total enrolment for both elementary and secondary students was 34,583 students. Projections for the next 10 years indicate that enrolment will increase by approximately +2.63% (+1,026 students) per year based on a ten (10) year average.

Growth in the Town of Milton, Oakville, and Halton Hills (Georgetown specifically) continues to provide the Board with significant enrolment avoiding an overall decline in the enrolment of the Board. Nevertheless, as enrolment declines in established neighbourhoods, the Board underutilized pupil places are increasing, which may have a detrimental effect on the Board's overall utilization.

A summary of the Actions and Projects for each Review Area by Municipality is summarized in Section 6.0.

As per the requirements of the *Operating Policy I-37: Community Planning & Facility Partnerships*, staff anticipates scheduling a meeting for early May to present the information contained in this report to the community, anticipated for early May.

6.0 Summary of All Actions & Projects by Municipality

City of Burlington

CEB2 – South Burlington Elementary & CEB3 – Tyandaga, Mountainside & Headon Elementary

Short-term Recommendation (1-5 year)

- A School Boundary Review should be conducted for CEB2 and CEB3 to balance enrolment across area schools.

CEB4 – Millcroft, Orchard & Alton Elementary

Long-term Recommendation (6-15 year)

- If enrolment continues to decline at St. Christopher CES, explore facility partnership opportunities at the school.

CSB1 – Burlington Secondary

Short-term Recommendations (1-5 year)

- Explore potential for renewal works for programming and capacity increases at Assumption CSS.
- Explore potential for program enhancements (e.g. International Student Program) to increase overall enrolment at Corpus Christi CSS.

Long-term Recommendation (6-15 year)

- If enrolment continues to decline at Corpus Christi CSS, explore facility partnership opportunities at the school.

Town of Halton Hills

CEH1 – Downtown Georgetown, Delrex & Rural Halton Hills East Elementary

Short-term Recommendation (1-5 year)

- Continue to apply for Ministry funding for a replacement facility to address high renewal needs and capacity constraints at Holy Cross CES.

CEH2 – Georgetown South, Stewarttown & Vision Georgetown Elementary

Short-term Recommendations (1-5 year)

- Explore potential to increase capacity at St. Brigid CES through conversion of existing space within the school building and/or increasing portable capacity on site. If increasing portable capacity is not viable, explore the potential of further program re-alignments at St. Brigid CES, namely Early French Immersion.
- Once development within Vision Georgetown is initiated, the first elementary school will be required by 2020-21 to accommodate students from new development. This elementary school will form part of a JK-Grade 12 school located along the eastern portions of the Secondary Plan. Timing will be further refined by staff once the Vision Georgetown Secondary Plan is approved by the Town of Halton Hills.

Long-term Recommendation (6-15 year)

- Following the opening of the first elementary school in Vision Georgetown in 2020-21, the second elementary school will be required for 2025-26. Timing will be further refined by staff once the Vision Georgetown Secondary Plan is approved by the Town of Halton Hills.

CEH3 – Acton, Halton Hills West & Rural Milton North Elementary

Long-term Recommendation (6-15 year)

- If enrolment continues to decline at St. Joseph (A) CES, explore facility partnership opportunities at the school.

CSH1 – Halton Hills & Rural Milton North Secondary

Short-term Recommendations (1-5 year)

- Explore potential to increase portable capacity at Christ the King CSS.
- Explore the opportunity of opening the new proposed Secondary School prior to 2025-2026.

Long-term Recommendation (6-15 year)

- Once development within Vision Georgetown is initiated, a new secondary school will be required by 2025-26 to accommodate students from new development and to alleviate enrolment pressures at Christ the King CSS. This secondary school will form part of a JK-Grade 12 school located along the eastern portions of the Secondary Plan. Timing will be further refined by staff once the Vision Georgetown Secondary Plan is approved by the Town of Halton Hills.
- Explore potential for program enhancements and facility partnerships at Christ the King CSS.

Town of Milton

CEM1 – Old Milton, Timberlea, Scott & Milton Heights Elementary, CEM2A – Bristol Survey Elementary and CEM2B – Sherwood Survey South Elementary

Short-term Recommendations (1-5 year)

- A School Boundary Review should be conducted involving all Milton elementary schools to balance enrolment across Milton in 2018-19. French Immersion programming should also be reviewed at this time to address accommodation challenges at St. Benedict CES (CEM2B).
- Explore potential to increase portable capacity at the Queen of Heaven CES school site to address accommodation pressures at the school.

Long-term Recommendation (6-15 year)

- It should be noted that schools with available capacity within CEM2A may hold students from the Milton Urban Expansion Lands (CEM3A) due to its proximity to the area.

CEM2C-2D – Boyne & Milton Education Village Elementary

Short-term Recommendations (1-5 year)

- As development proceeds within the Boyne Secondary Plan and Milton Education Village, the next elementary school (Milton #9 or #10 CES) will be required by 2020-21 to accommodate students from new development. Following that the third elementary school (Milton #9 or #10 CES) in Boyne will be required by 2022-23. The timing of development in Walker and Cobden will continue to be monitored to determine whether Milton #9 or #10 CES will be the next school required in Boyne.

Long-term Recommendation (6-15 year)

- As development proceeds within the Boyne Secondary Plan and Milton Urban Expansion Lands, the fourth elementary school (Milton #11 CES) will be required by 2024-25 to accommodate students from new development. It should be noted that schools with available capacity within CEM2A may also hold students from the Milton Urban Expansion Lands (CEM3A) due to its proximity to the area, which may impact the timing of Milton #11 CES.

CEM3A-3B – Milton Urban Expansion Lands & Rural Milton Elementary

Short-term Recommendations (1-5 year)

- Once development proceeds within the Milton Urban Expansion Lands (CEM3A), 5 new elementary schools will be required within the area. Preliminary indicators are that development will be initiated by 2021. As the Town of Milton is currently undergoing secondary planning for the area, timing of new schools will be determined once additional details are available.

Long-term Recommendation (6-15 year)

- Development in CEM3A will result in the need for new elementary schools within the area. As the Town of Milton is currently undergoing secondary planning for the area, timing of new schools will be determined once additional details are available.

CSM1 – Old Milton, Bristol Survey North & Rural Milton West Secondary and CSM2-3 – Milton South & Milton Urban Expansion Lands Secondary

Short-term Recommendations (1-5 year)

- An interim School Boundary Review may be required for one year to address increasing enrolment at Jean Vanier CSS. This review will seek to temporarily redirect students from the current Jean Vanier CSS catchment to Bishop P. F. Reding CSS until Milton #3 CSS is constructed. Enrolment will continue to be monitored.
- As development within the Boyne Secondary Plan continues to proceed, Milton #3 CSS (CSM3) will be required for 2020-21.

Long-term Recommendation (6-15 year)

- Once development proceeds within the Milton Urban Expansion Lands (CSM3), a new secondary school will be required within the area. Preliminary indicators are that development will be initiated by 2021. As the Town of Milton is currently undergoing secondary planning for the area, timing of the new school will be determined once additional details are available.

Town of Oakville

CEO1 – South Oakville & Clearview Elementary

Short-term Recommendations (1-5 year)

- Continue to apply for Ministry funding to address renewal needs and rebuild St. Dominic CES to address high renewal needs.
- Identify St. Luke CES as available for Community Planning and Facility Partnerships starting in 2021.

Long-term Recommendation (6-15 year)

- If enrolment continues to decline at St. Vincent CES, explore facility partnership opportunities at the school.

CEO2 – West Oak Trails & Bronte Elementary, CEO3 – Glen Abbey Elementary, CEO4 – College Park & Falgarwood Elementary, and CEO5 – River Oaks & Iroquois Ridge North Elementary

Short-term Recommendations (1-5 year)

- A School Boundary Review and French Immersion Program Review should be conducted to balance overall enrolment across CEO2-5, as there is an imbalance in enrolment across schools within these review areas.
- Identify St. Teresa of Calcutta CES as available for Community Planning and Facility Partnerships starting in 2022.
- Identify Holy Family CES as available for Community Planning and Facility Partnerships starting in 2021.
- Monitor enrolment at St. Marguerite D'Youville CES and Holy Family CES, and consider undertaking a program/accommodation review to address underutilization.

Long-term Recommendation (6-15 year)

- If enrolment continues to decline at St. Joan of Arc and St. John Paul II Catholic Elementary Schools, explore facility partnership opportunities at the school.
- If enrolment continues to decline at St. Marguerite D'Youville CES, explore facility partnership opportunities at the school.

- If the School Boundary Review and French Immersion Program review and availability of Holy Family CES for Community Planning and Facility Partnerships do not result in a reduction in empty pupil places and increased utilization of Holy Family CES and St. Marguerite D'Youville CES (CE05), a Pupil Accommodation Review involving CEO4 and CEO5 may be required.

CE06 – North Oakville Elementary

Short-term Recommendations (1-5 year)

- Based on enrolment at the time of the review, St. Gregory the Great CES may be included in the French Immersion Program Review for CEO2-5.
- As development proceeds within the North Oakville East Secondary Plan, the next elementary school (North Oakville #4 CES) will be required by 2020-21 to accommodate students from new development.

Long-term Recommendation (6-15 year)

- As development proceeds within the North Oakville East Secondary Plan, the third elementary school (North Oakville #3 or #5 CES) in North Oakville will be required by 2025-26 to accommodate students from new development. The fourth elementary school (North Oakville #1, #3 or #5 CES) in North Oakville will be required by 2030-31. The fifth elementary school (North Oakville #1 of #5 CES) in North Oakville will be required after 2032. The timing of development within certain neighbourhoods of North Oakville will continue to be monitored to determine the order that North Oakville #1, #3 and #5 CES will be the required.

CS01 – South Oakville & Clearview Secondary, CS02 – West Oak Trails, Bronte & Glen Abbey Secondary, CS03 – College Park, River Oaks & Iroquois Ridge Secondary, and CS04 – North Oakville Secondary

Short-term Recommendations (1-5 year)

- Continue to monitor enrolment and program offering at the school.

Long-term Recommendation (6-15 year)

- Enrolment should be monitored to identify the need for a new secondary school in North Oakville (North Oakville #1 CSS).

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