



Planning Services Work Plan for 2018-2019	Item 10.9
October 2, 2018	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Achieving: Meeting the needs of all learners.**

Purpose

To inform the Board of Trustees of the major projects that shall be undertaken by Planning Services over the course of the 2018-2019 school year, as well as anticipated milestones of when these projects are anticipated to be initiated.

Recurring annual projects completed by Planning Services typically include, but are not limited to: Long-Term Capital Plan updates; Education Development Charge (EDC) By-Law updates; boundary and accommodation reviews; and future capital project submissions.

Background Information

- 1) Action Report 8.2, “2018 Long-Term Capital Plan (LTCP)” from the June 5, 2018 Regular Meeting of the Board.

Comments

The purpose of this report is to provide the Board of Trustees with tentative milestones on when the Planning Services department will be reporting to Trustees, and Community Stakeholders. Detailed calendar dates will be subsequently provided as the process advances over the course of the year.

This report is for information purposes only. The final implementation of the projects shall ultimately require Board approvals for implementation.

This report shall also double as the “Annual School Accommodation Update Report” for the 2018-2019 school year. This is a requirement of Administrative Procedure VI-88: School Boundary Review Process, which requires Planning Services to identify potential accommodation projects.



A 2019 LONG-TERM CAPITAL PLAN UPDATE (LTCP):

On June 5, 2018, the Board of Trustees approved in principle the new 2018 Long-Term Capital Plan, effectively superseding the 2013 Long-Term Capital Plan. The plan can be accessed [here](#), and is also presented within the interactive School Planning website (<https://schoolplanning.hcdsb.org/>).

As a new initiative, Planning Services will now complete annual updates and enhancements to the LTCP, as opposed to five (5) year cycles. This is to ensure the plan remains relevant to the current trends.

Accordingly, as part of the first annual review and update cycle, Planning Services intends to accomplish the following updates and enhancements:

- Update 15-year Enrolment Projections
- Update 15-year Yields
- Update 15-year Projects list
- Update Feeder School graphics
- Introduce new Birth Rate Data and Child Care Tax Benefit Information (if available)
- Identification of Capital Priorities Facility Partnership opportunities
- Identification of Holding &/or Development Areas

To complete the process, Planning Services anticipates to complete the following milestones over the 2018-2019 school year. Note all information will be posted on the aforementioned website.

TENTATIVE DATE	FORUM	ACTIONS
October 2, 2018	Board Meeting	2018 Planning Services Work Plan
Oct – Nov, 2018	Internal	Develop and complete preliminary enrolment projections for submission to the Ministry of Education
December 2018	Ministry Submission	Enrolment Projection Submission
December 18, 2018	Board Meeting	LTCP – Preliminary Enrolment Projection Report
February 2019	Publish Materials Online	LTCP - Updated Projections Posted Online
April 16, 2019	Board Meeting	LTCP – Annual Facility Accommodation Report
April 2019	Notification	Notifications sent regarding LTCP Public Meeting
May 7, 2019	Board Meeting	Draft Report for LTCP
May 2019	Public Meeting	Draft CPFP & 2018 LTCP Public Meeting
May 2019	Survey	Survey Launch
May 21, 2019	Board Meeting	Delegations and Information Report for LTCP
June 4, 2019	Board Meeting	LTCP approval in principle



B 2019 AMENDMENT TO THE 2018 EDUCATION DEVELOPMENT CHARGE (EDC) BY-LAW :

During the 2017-18 school year, Board staff sought to renew the 2013 Education Development Charges By-law, as it reaches its five (5) year term, effectively expiring on June 24, 2018. Throughout the year, staff completed the necessary Background Study to pass a new By-law.

As the Board is aware, the Ministry was unable to grant approval on the Board's Background report prior, and following the Provincial election. This resulted in the By-law lapsing for a short period of time.

In working with the Ministry and the Province, a one (1) year by-law using the current rates was approved. Accordingly, on June 28, 2018, the Board passed the By-law, which came into effect on July 4, 2018. The by-law is set to expire on July 4, 2019.

Board staff is working with the Province and the Ministry to proceed with amending the by-law. Given that the Background Study is less than one (1) year of age, it can be used for the purpose of the amendment. The scope of the amendment will be twofold:

- 1) Increase the charges to reflect the increasing lands values and updated site requirements originally identified in the 2018 EDC Background Study (see Figure 1); and,
- 2) Increase the term of the by-law from a one (1) year to five (5) year term.

Figure 1: HCDSB Education Development Charge Rates:

Rates	2013 EDC By-Law	2018 EDC By-law (Proposed)	Variance (+/-)
Residential	\$2,269.00 / unit	\$3,648.00 / unit	+ \$1,379 / unit
Non-Residential	\$6.24 / m ²	\$8.93 / m ²	+ \$2.69 / m ²

More information will be presented to the Board of Trustees as staff consults with the Ministry and the Province on next steps.

C BOUNDARY REVIEWS & HOLDING AREAS: MILTON SECONDARY SCHOOL BOUNDARY REVIEW

On March 13, 2018, the Ministry advised the Board that the Milton #3 Catholic Secondary School project, the Board's #2 Capital Priority of the 2017 Capital Grant Program was not approved, despite the pressing need to accommodate growing enrolment pressures in the Town of Milton.

The 2018 Long-Term Capital Plan indicates that both Bishop P.F. Reding and Jean Vanier Catholic Secondary Schools will reach maximum portable capacity by 2019-2020. As a result, secondary students will need to be temporarily relocated to another secondary school in the Board's jurisdiction that has available space.

As a response to the above concerns, Planning Services will be proposing to initiate a Secondary School Boundary Review for the Town of Milton for winter of 2018-2019. The scope of the boundary review will be to undertaken the following:

- Complete an Interim Boundary Review in wait for the Milton #3 Catholic Secondary School opening, and establish a temporary Holding School; and,



- Complete the Ultimate Boundary Review process that will delineate the final Milton Secondary School Boundaries following the opening of the Milton #3 Catholic Secondary School.

D 2018-2019 SCHOOL CAPITAL PRIORITIES:

For the 2017 Capital Priorities, the Board was successful in receiving funding for the Bishop P.F. Reding Catholic Secondary School permanent addition and childcare project; the St. Michael Catholic Elementary School addition and childcare project; and later in the year, as a separate submission, the Assumption Catholic Secondary School addition and Renewal project.

Staff anticipates that the 2018-2019 Capital Priorities Grant program should be released in the coming months. As has been the typical practice, staff will be presenting a list of priorities to be submitted to the Ministry that align with the Board’s 2018 Long-Term Capital Plan.

Milton #3 Catholic Secondary School will be the #1 Priority project that requires funding within the next year given enormous enrolment pressures faced in the Town of Milton.

If the 2018 Capital Priorities Grant program is not released soon, staff will proceed in submitting the project outside of the typical grant program in attempts to expedite approvals.

Figure 2: Future Capital Projects Listing

FUTURE CAPITAL PROJECT DESCRIPTION	EFFECTIVE SCHOOL YEAR	PROJECT TYPE
MILTON		
Boyne Secondary Plan Milton #9 ‘Walker’ Catholic Elementary School	2022-23	Growth
Boyne Secondary Plan Milton #10 ‘Cobben’ Catholic Elementary School	2020-21	Growth
Boyne Secondary Plan Milton #11 ‘Bowes’ Catholic Elementary School	2024-25	Growth
Milton #3 Catholic Secondary School	2020-21	Growth
OAKVILLE		
North Oakville CE#4 Catholic Elementary School	2020-21	Growth
North Oakville CE#3 or CE#5 Catholic Elementary School	2025-26	Growth
North Oakville CE#1, CE#3, or CE#5 Catholic Elementary School	2030-31	Growth
North Oakville CE#1 or CE#5 Catholic Elementary School	2032	Growth
North Oakville CS#1 Catholic Secondary School	TBD	Growth
St. Dominic Catholic Elementary School Partial Rebuild	TBD ² .	Renewal
HALTON HILLS		
Georgetown West Catholic elementary School (Holy Cross Rebuild)	TBD ² .	Growth/Renewal
Vision Georgetown Secondary Plan CE#1 Catholic Elementary School	2021-22 ¹ .	Growth
Vision Georgetown Secondary Plan CE#2 Catholic Elementary School	2025-26	Growth
Vision Georgetown Secondary Plan CS#1 Catholic Secondary Accommodations	2025-26 ¹ .	Growth

1. Note a JK-12 site has been designated in the Secondary Plan to accommodate Vision Georgetown CES #1 and CS#1.
2. Renewal project can be accommodated as soon as funding is made available.



Conclusion

Over the 2018-2019 school year, Planning Services endeavours to complete the following projects as part of its annual work plan:

- A 2019 Long-Term Capital Plan Update**
- B 2019 Amendment to the 2018 Education Development Charges (EDC) By-law**
- C Milton Secondary School Boundary Review**
- D 2018-2019 School Capital Priorities Submission**

This report is for information purposes only. The final implementation of the above noted projects shall ultimately require Board approvals prior to implementation. Board staff will also continue to provide updates as the projects progress.

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