

# MEETING MINUTES

Milton Catholic Elementary Boundary Review  
to Accommodate French Immersion Expansion  
Working Meeting #2



## MEETING DATE & LOCATION

Thursday, April 8, 2021 at 7:00 p.m.  
Virtual Teams Meeting

## IN ATTENDANCE

### *Board Staff*

Emi Bakaic	Superintendent of Education
Jeff Crowell	Superintendent, Curriculum Services
Ryan Merrick	Superintendent, Facility Management Services
Branko Vidovic	Senior Manager, Planning Services
Dhilan Gunasekara	Planning Officer, Planning Services

### *Board Guests*

Joe Jurus	Principal, Lumen Christi CES
Aaron Lofts	Superintendent, Business Services
Marie Murad	Principal, Holy Rosary CES
Claudia Palucci	Planning and Enrolment Clerk, Planning Services
Rudy Stawarek	GIS/Junior Planning Officer
Erin Sweeney-Hurd	Principal, St. Scholastica CES
Viviana Varano	Principal, Our Lady of Fatima CES

### *Parent Representatives*

HOLY ROSARY CATHOLIC ELEMENTARY SCHOOL

OUR LADY OF VICTORY CATHOLIC ELEMENTARY SCHOOL  
Mark Billy

ST. ANTHONY OF PADUA CATHOLIC ELEMENTARY SCHOOL

ST. PETER CATHOLIC ELEMENTARY SCHOOL  
Marc LeBrun  
Matthew Salvaterra

GUARDIAN ANGELS CATHOLIC ELEMENTARY SCHOOL

Jennifer Santos

**LUMEN CHRISTI CATHOLIC ELEMENTARY SCHOOL**

Nikola Blair

**OUR LADY OF FATIMA CATHOLIC ELEMENTARY SCHOOL**

John Babos

**QUEEN OF HEAVEN CATHOLIC ELEMENTARY SCHOOL**

Michelle Bitmanis

**ST. BENEDICT CATHOLIC ELEMENTARY SCHOOL**

Bryan DeSousa

Kylie Dillon

**ST. SCHOLASTICA CATHOLIC ELEMENTARY SCHOOL**

Rosie Ogang

Tanya Palermo

**OPENING PRAYER**

The meeting opened with a prayer led by Superintendent Bakaic.

**WELCOME & INTRODUCTIONS**

Superintendent Bakaic welcomed all parent volunteers to the committee, followed by introductions.

The meeting format and agenda were discussed.

**MEETING GOALS**

Superintendent Merrick provided an overview of the meeting goals.

**Accommodation Types Review**

- Review various types of options to accommodate expanded FI program with examples of some options.
- Identify new boundary option types and/or information requests for upcoming Working Meeting #3.

**Overview of Types of Options**

**The types of options are:**

- Dual-track Schools with FI Boundary Changes (Options A & B)

- Dual-track Schools with RT and FI Boundary Changes (Options C & D)
- Single-track FI School (Option E)

During this meeting, the option types will be reviewed. Superintendent Merrick advised the committee to focus on the pros and cons of each option and not which school will have what program. The goal is to hone in on a solution.

## HOW TO READ OPTION SHEETS

B. Vidovic, Senior Manager, Planning Services reviewed how to read option sheets and explained the residential growth in major development areas.

## CHANGES TO FI PROGRAMMING

### Changes Effective 2022-2023 School Year

- On March 16, 2021, the Board of Trustees approved a motion to undertake the expansion of the French Immersion Program by satisfying all registrations annually in each region each year starting in 2022-2023.

### Boundary Review Projections (Status Quo)

- Enrolment projections provided, including Status Quo, will include the FI program without caps from the 2022-2023 school year.
- The removal of the cap results in additional accommodation pressures at St. Scholastica CES, which is the current location of the French Immersion program in Milton.

There was discussion regarding satisfying all registrations annually in each region. Committee members inquired as to why this decision was made. Superintendent Merrick explained that Trustees of the Board made this decision after receiving delegations to the Board. The committee will need to be mindful to leave buffer room for these additional students. D. Gunasekara, Planning Officer, said the last two years' FI registration data was considered when developing the options. Superintendent Crowell stated that the French Consultant at the Board has been in contact with multiple boards to discuss their approach to satisfying all FI registrations.

## TYPE OF OPTIONS TO ACCOMMODATE FI PROGRAM

### Overview of Types of Options

- Dual-track Schools with FI Boundary Changes (Examples: Options A & B)
- Dual-track Schools with RT and FI Boundary Changes (Examples: Options C & D)
- Single-track FI School (Illustrative Example provided)

D. Gunasekara, Planning Officer, explained the types of options to the committee in further detail and responded to clarification questions from the Committee.

### **Type E Accommodation**

#### **Single-track schools for FI program and changes to RT and FI boundaries**

- As the FI program is projected to increase to over 1,100 students over the medium-term, a facility that can accommodate the full program through a single-track school model may be a challenge.
  - Note: the FBC of the largest elementary school currently in Milton is 723 pupil places, with up to 276 additional students accommodated through portables. This brings the maximum site capacity at the largest school in Milton to 999 pupil places. pupil places accommodated through portables.

### **BOUNDARY TYPES DISCUSSION**

#### **Microsoft Teams Breakout Rooms**

- Parent representatives split into 3 breakout rooms.
- Each breakout group reviewed one to two option type(s) and share their thoughts with the rest of the SBRC.
- One person to record notes during the breakout group.
- At the end of the activity, one person will share a summary of their discussion with the wider group.
- 15-minute activity

#### **Questions to Consider**

- What are the pros and cons of this boundary option to accommodate the FI program?
- Should this option type be removed?
- Are there any other option types that you would like to review for the next meeting?

#### **Summary of Breakout Group Discussion**

One person from the breakout group to share a summary of their discussion with the wider group.

#### **Questions Considered**

- What are the pros and cons of this boundary option to accommodate the FI program?
- Should this option type be removed?

- Are there any other option types that you would like to review for the next meeting?
- Are there any other questions or comments regarding the various boundary types?

Discussion notes from the three (3) breakout rooms can be viewed on the Milton Catholic Elementary Boundary Review to Accommodate FI Expansion SBRC webpage.

### **NEXT STEPS: SBRC MEETINGS #3 & PUBLIC MEETING #1**

SBRC Working Meeting #3: Option Review, Development & Refinement

- Review & Discuss School Boundary Options
- Working session to add, refine, remove Options
- Select Options to present to the public for feedback
- If additional time is required to select preferred options for public feedback, another meeting can be scheduled prior to Public Meeting #1. The additional meeting can be tentatively scheduled for May 13, 2021)

Public Meeting #1: Present SBRC Preferred Options for Community Feedback

- Format of meeting TBD

### **TENTATIVE SCHEDULE OF THE SBR PROCESS**

SBRC Working Meeting #1	<b>March 18, 2021</b>
SBRC Working Meeting #2	<b>April 8, 2021</b>
SBRC Working Meeting #3	<b>April 29, 2021</b>
SBRC Working Meeting (optional)	<b>May 13, 2021</b>
Public Meeting #1	<b>June 3, 2021</b>
SBRC Working Meeting #4	<b>June 24, 2021</b>
SBRC Working Meeting #5	<b>July 22, 2021</b>
Public Meeting #2	<b>September 2, 2021</b>
SBRC Working Meeting Final	<b>October 7, 2021</b>
Staff/Action Recommendation to Board (may include delegations)	<b>Nov. to early Dec. 2021</b>
New boundaries implemented	<b>September 1, 2022</b>

### **NEXT MEETING**

Third Advisory School Boundary Review Committee Meeting  
April 29, 2021 at 7:00 p.m. Virtual Teams Meeting

**MEETING ADJOURNED AT 9:00 P.M.**